



Position –
Project Manager (Senior Technologist or Intern Architect)

Background on Keystone Architecture & Planning Ltd.

Keystone is an Architectural services firm situated in Abbotsford, BC. Our diverse portfolio covers both the private and public sector and our projects are located throughout the Fraser Valley, Lower Mainland, Okanagan and beyond, as well as Alberta.

Keystone has a well-established reputation of utmost integrity, a client-focused approach, and seamless execution. For over 25 years, we have been cultivating and finely tuning a proven and successful design process that combines innovative designs and practical solutions for a wide variety of clients, project types, and industries. The end result of this process is that it transforms projects into something far greater – developments of true lasting value.

Located in the heart of BC's beautiful and rapidly growing Fraser Valley, we are within close proximity to mountains, lakes, and natural beauty and are just an hour's drive away from Vancouver. Abbotsford is a progressive and family-oriented community that offers tremendous opportunities for work, play, and growth. Although it is near to Vancouver, property and rental costs are significantly lower, therefore, the improved standard of living and more relaxed pace are highly desirable aspects of this area.

Qualifications:

- One or more of the following:
 - Architectural, Building Technology Diploma or equivalent education
 - Degree in Architecture or Equivalent Education
- Minimum 8 years+ post-graduate local experience working in an Architectural Firm
- Well versed and experienced in the production of Schematic design and Construction Documents
- Working knowledge of local building codes and bylaws

Skills Required

- The ability to work well within a team setting, leading and collaborating externally on designs and requirements
- Innovation and Creativity in all facets
- Leadership capabilities
- Problem solving capabilities
- Client management capabilities
- Strong communication skills
- Ability to maintain schedules and budgets



- Ability to multi-task and have oversight on a multitude of projects
- The ability to complete well-executed projects while working under deadlines/budgets
- Proficient with MS Office Suite
- Proficient with either Revit or AutoCAD software (Revit would be preferred)
- Experience with other design software/platforms would be an asset
- Flexibility
- Sense of humour and ability to have fun!

Incentives & Compensation

People are our greatest asset and we continuously seek out and hire the most talented individuals in the architecture industry. We believe in fostering an atmosphere of creativity, teamwork, and success together - through our collaborative approach, each member of our team has the opportunity to contribute. Because of our diverse portfolio, company structure, and philosophy, we give our employees the exciting opportunity to gain knowledge and experience in their careers while working on a variety of project types, with a variety of client groups, and throughout the design processes and phases. We also believe in a hard work, hard play mentality and we like to have fun both while at work and outside of work as a team.

We have a highly team-oriented, positive, and synergistic work environment and we generously reward the success that we realize as a team together. Our total compensation package includes the following:

- Competitive base compensation
- Substantial performance incentive profit distribution
- Benefits plan including dental, extended medical, life, and disability insurance
- Continuing education allowance
- Higher vacation allowances and allotments
- Work/life balance

Qualified candidates interested in this exciting career opportunity should send their resume with a cover letter and portfolio to careers@keystonearch.ca.

The successful candidate will be offered a competitive compensation package that will vary depending on experience and qualifications. This compensation package may include a relocation assistance signing bonus to candidates coming from outside the lower mainland. For further information on our firm and projects, please visit our website at www.keystonearch.ca or our LinkedIn page.

If you're looking for more than just a job, then come join us at Keystone Architecture and be a part of something far greater!